**FLORA BY LAURA - EVENT REQUIREMENT FORM**

**Customer Details**

Name:

Company Name:

Contact Number:

Email Address:

**Event Details**

Type of Event:

Date:

Time of Event:

Location:

Number of Guests:

**Flower Details:**

Colour Scheme:

Flower Preference (if any):

Budget:

**Floral Requirements**

**General**

|  |  |  |
| --- | --- | --- |
| **Requirement** | **Quantity** | **Flower Details If Known (eg. colour, style, etc.)** |
| Entrance Arrangement |  |  |
| Signboard Spray(e.g. Welcome Sign) |  |  |
| Table Arrangements |  |  |
| Bar Arrangements |  |  |
| Hanging Installation |  |  |
| Cake Decoration |  |  |
| Sweets Table Decorations |  |  |
| Bathroom Arrangements |  |  |
| Other |  |  |